



**ONLY THE REGISTERED OWNER IS AUTHORIZED TO PICK UP OR RETRIEVE
BELONGINGS FROM AN IMPOUNDED VEHICLE**

YOU MUST HAVE A VALID PHOTO ID AND COPY OF CURRENT REGISTRATION

ANYONE OTHER THAN THE REGISTERED OWNER: VEHICLE RELEASE FORM SIGNED BY REGISTERED OWNER (NOTARIZED), COPY OF THE REGISTERED OWNERS PHOTO ID, COPY OF CURRENT REGISTRATION, PHOTO ID FOR THE INDIVIDUAL THAT IS AUTHORIZED TO GAIN ACCESS TO THE VEHICLE.

LIEN HOLDERS: RIGHT OF REPOSSESSION, PROOF OF LIENHOLDERSHIP, HOLD HARMLESS, PHOTO ID FOR THE INDIVIDUAL THAT IS AUTHORIZED TO GAIN ACCESS TO THE VEHICLE.

RENTALS: WRITTEN AUTHORIZATION FROM RENTAL COMPANY FOR RELEASE, HOLD HARMLESS, PROOF OF OWNERSHIP, PHOTO ID FOR THE INDIVIDUAL THAT IS AUTHORIZED TO GAIN ACCESS TO THE VEHICLE. ALL RENTAL AGENCIES POSSESS THESE FORMS, AND IS A STANDARD PROCEDURE FOR THEIR COMPANIES.

REGISTERED OWNER HOSPITALIZED: VEHICLE RELEASE FORM, NOTARIZED, PHOTO ID OF REGISTERED OWNER, COPY OF CURRENT REGISTRATION, PHOTO ID FOR THE INDIVIDUAL THAT IS ALLOWED TO GAIN ACCESS TO THE VEHICLE. (ALL LOCAL HOSPITALS HAVE NOTARY'S ON SITE)

DEATH OF REGISTERED OWNER: COURT ORDER OR THE EXECUTOR OF THE ESTATE, DEATH CERTIFICATE, POWER OF ATTORNEY (NOTARIZED) OR LIVING WILL (NOTARIZED) COPY OF PHOTO ID AND CURRENT REGISTRATION, PHOTO ID FOR THE INDIVIDUAL THAT IS ALLOWED TO GAIN ACCESS TO THE VEHICLE. THE ONLY EXCEPTION IS IF THE IMPOUNDING POLICE OFFICER AUTHORIZES VEHICLE RELEASE, MUST BE IN WRITING, SIGNED AND HIS/HER BADGE NUMBER.

DEPLOYED MILITARY: VEHICLE RELEASE FORM SIGNED BY THE REGISTERED OWNER, NOTARIZED, COPY OF THE REGISTERED OWNERS PHOTO ID, CURRENT REGISTRATION, PHOTO ID FOR THE INDIVIDUAL THAT IS AUTHORIZED TO GAIN ACCESS TO THE VEHICLE.

INCARCERATION: VEHICLE RELEASE FORM SIGNED BY THE REGISTERED OWNER, NOTARIZED, COPY OF THE REGISTERED OWNERS PHOTO ID, CURRENT REGISTRATION, PHOTO ID FOR THE INDIVIDUAL THAT IS AUTHORIZED TO GAIN ACCESS TO THE VEHICLE. (VC JAIL HAS NOTARY ON SITE)

